



**BUSINESS PROCESS
OPTIMIZATION CAN MAKE
OPERATIONS MORE EFFICIENT
AND REDUCE REGULATORY
AND LEGAL EXPOSURE BY
PROVIDING THE TOOLS TO
RESPOND TO COMPLIANCE,
LEGAL AND FINANCIAL
REQUESTS ACCURATELY
AND IN A TIMELY MANNER.**

Giving Special Needs People a Chance to Succeed

Hudson Community Enterprises is a non-profit organization that has been based in Jersey City, New Jersey since 1957. Since the organization's inception, the primary mission has remained consistent—creating employment opportunities for individuals with disabilities and other barriers to employment while providing valuable services to the business community.

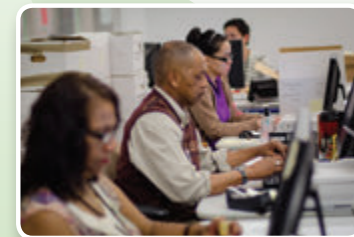
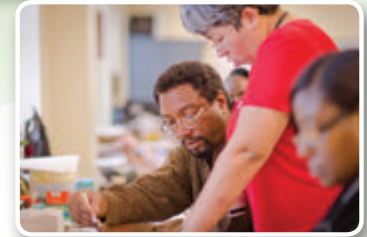
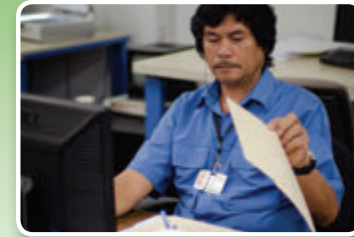
HCE's works closely with state and federal agencies including: the N.J. Division of Vocational Rehabilitation Services, the N.J. Commission for the Blind and Visually Impaired, the N.J. Division of Developmental Disabilities, and the Social Security Administration, as well as a range of local school districts.

HCE maintains accreditation through CARF, a national accrediting body. Since 1980 HCE has consistently been awarded CARF's highest 3-year accreditation. CARF accreditation is a hallmark of quality, meaning HCE not only met CARF guidelines but has also met nationally and internationally recognized service standards.

With a staff of over 400, the agency offers a range of education, training, and employment services for youths and adults.



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www.hudsoncommunity.org



Enterprise Content Management Services

**Your Partner in Document Management
and Efficiency**

**A Member of Hudson Community
Enterprises' Family of Social Ventures**

Enterprise Content Management Services

A full spectrum of electronic records management and business processes solutions.

Hudson Community Enterprises enables customers to reduce their total document management expense and increase profits by optimizing business processes through a migration from paper to a more efficient enterprise-wide electronic records management solution. Digitized files can be easily managed and quickly retrieved while maintained on your own servers or cloud hosted at HCE's remote location.

HCE starts each project with an assessment of its scope and your parameters. We begin with a ROI analysis to determine your potential savings. More than 125 HCE staff members have been thoroughly trained and have gained extensive professional experience converting important documents into more than 20 million digital images.



HCE's Content Management Services

- Initial Assessment and ROI Analysis
- Back-File Document Conversion
- On-Site RMS Implementation
- Document Inventory



- Go-Forward Document Conversion
- Data Entry and Records Indexing
- Mail Management Services
- Custom Application Development
- Implementation Training and Support
- Remote (Cloud) Hosting
- Business Process Optimization
- Microfilm Services
- Standard and Large Format Imaging
- Other Services

For Government Compliance/County/Municipal Contracts:

Sal Coppola
scoppola@hudsoncommunity.org
(973) 722-7145



State Contracts #89099 -T-1818

www.hudsoncommunity.org

Tangible Benefits

HCE provides both on and off-site services to public and private sector customers: large and small businesses, local municipalities, and counties as well as the State of New Jersey. We have completed projects from \$10,000 to \$1 million and higher. We work with private industry and have contracts with various government entities to provide a variety of tangible benefits:

- Improved Effectiveness
- Reduced Operational Cost
- Optimized Business Processes
- Regulatory Compliance
- E-Discovery Goals



Did you know?

- HCE has created over 30 Million Images
- HCE has eliminated over 23,000 Containers of Storage
- HCE offers No Bid/Competitive Pricing through the Sheltered Workshop Act of 1971
- HCE is on state contract for consulting, imaging and microfilm